

## NORTH TAWTON TOWN COUNCIL

Town Clerk  
Mrs Sarah Say  
Assistant Town Clerk  
Stephen Webb

14a The Square  
North Tawton  
EX20 2EP  
Tel 01837 880121

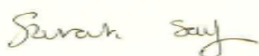
You are hereby summoned to the Extraordinary Meeting of North Tawton Town Council to be held via Zoom on: **Wednesday 16 September 2020 at 7.15 pm – please refer to the information below re remote meetings – this meeting will be a remote meeting and attendees, including members of the public, should start logging on to Zoom from 7.00 pm to allow the meeting to commence at 7.15.**

**Please note:** In order to allow Local Authorities to function during the Covid-19 emergency, the Government has now issued legislation which, amongst other provisions, allows Councils to hold meetings remotely using appropriate technology. NTTC has decided that its meetings will be held remotely until further notice and has adopted the use of Zoom Conferencing software for this purpose.

Members of the Public are welcome to join the meeting if they have suitable equipment in order to log onto Zoom. Any personal data provided in this connection will be held securely, and will be destroyed by 1 April 2021 or at any time as requested by the person concerned.

Members of the public wishing to join the remote meeting can request to join – you need a Zoom account, and when you request to 'join a meeting' **the reference number you need is 816 1048 3439**. For security you will be kept in a virtual 'waiting room' until you are admitted to the meeting. The rules for a virtual meeting are the same as for a live meeting in relation to any disruptive behaviour, ie the ability to remove users from the meeting. Background screens and uploading of documents will be disabled.

If you have any problem logging onto the meeting please telephone 01837 880121 for advice (phone diverted to Town Clerk when office closed).



Town Clerk

### AGENDA

- 1. Apologies for Absence** - To receive apologies from Councillors unable to attend.
- 2. Declarations of Interest** - Councillors are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Clerk in the first instance.

### 3. Planning Matters

#### 3.1 Planning Application Ref:2687/20/LBC

Applicant Name:A Dunn

Description:Listed building consent for demolition of buildings

Address: The Old Woollen Mill Fore Street North Tawton Devon

Application Date:25 August 2020

Target Determination Date:20 October 2020

**4. NTTC Assistant Clerk**

Members are requested to approve the recruitment of an Assistant Clerk further to the resignation of the current postholder.

**5. Questions/Comments from members of the public**

The meeting shall be suspended to allow members of the public to comment/ask a question on any **AGENDA ITEM ONLY – PLEASE QUOTE AGENDA ITEM NUMBER**. Time is limited to 2 minutes per person, up to a maximum of 3 persons, unless the Chairman rules otherwise. A brief record of any points made will be included in the minutes of that meeting.

**6. Date of next meeting**

The next Ordinary Meeting of the Town Council shall be **Tuesday 6 October 2020**, at 7.15 pm unless otherwise notified.

**PART II - EXEMPT REPORTS:**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by S.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.