

# North Tawton Town Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel  
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30<sup>th</sup> October 2024

To Members of North Tawton Town Council.

You are hereby summoned to attend a Meeting of North Tawton Town Council, to be held **on 5<sup>th</sup> November 2024 at 7.30 pm in the Council Offices for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham BA (Hons) PSLCC  
Locum Clerk to the Council

## AGENDA

### **137/24) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by direction of the Chair. (Standing Orders 3f and 3g).  
Reminder that members of the public are not allowed to raise issues when Council is in committee.

**138/24 Apologies For Absence:** Cllr. Whiteley.

**139/24) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

**140/24) Matters raised by the Chairman** (for information)

**141/24) District and County Councillor Reports -**

**142/24) Minutes** – to approve and sign the Minutes of the meeting held on the 1<sup>st</sup> October 2024

**143/24) Open Spaces –**

- i. Rob Austin – to discuss the request for 3-4 days @ £160 per day for leaf clearance in the churchyard and other areas the Council's responsibility.
- ii. Cemetery wall repairs – two quotes have now been received.
- iii. Trees in the park requiring attention.

### **144/24 PLANNING**

**Planning Applications** - West Devon Borough Council has asked for observations from the Council on the following planning applications:

- i. 2743/24/HHO Householder application for proposed front driveway conversion, 65 High Street, North Tawton.
- ii. 3153/24/FUL Construction and operation of a micro energy storage facility, proposed development site, North Tawton

### Planning Decisions

- a) 2561/24/PDM Application to determine if prior approval is required for a proposed change of use of agricultural barns to 4 no dwelling houses & associated development.  
REFUSED

### 145/24 FINANCE

<b>Expenditure</b>	M. Jelley – toilet cleans balance	£171.00	BACs
	Merry Go Round	£75.00	BACs
	R J Austin – lengthsman September	£800.00	BACs
	Bailey Street Furniture	£391.67	BACs
	M. Jelley – toilet cleans October	£465.00	BACs
	A.M. Cleaning – windows October	£37.00	BACs
	Locum Clerk expenses – October	tba	
	Smart Drainage – toilets blockage	£108.00	BACs

**Income** CCLA – Durant Trust – interest September £2,253.77

Bank Reconciliation and Statement, for information – not available for this meeting.

Council to resolve to accept the accounts.

**146/24 New Clerk** – To consider overtime remuneration for the new clerk whilst she gets settled into her role as Clerk/RFO to North Tawton Town Council. Appointment of deputy clerk – Cllr. McKnight to report.

**147/24 Poppy Wreath** – to approve expenditure to the local Royal British Legion branch of £50 for a wreath and donation to their funds. To discuss who is to lay the wreath at the ceremony on Sunday.

**148/24 Grant Application** – received for the purchase of hot water bottles for those in need (if received in time for the meeting)

**149/24 Christmas Trees** – to agree the purchase of the small Christmas trees and 1 x 20' for the square – Cllr. Palfrey.

**150/24 FONTS Christmas Fair** – a request has been received to site a gazebo in the Church grounds on 13<sup>th</sup> December. For discussion.

**151/24 Office Storeroom** – volunteers to tidy the office storeroom and make an inventory of items/dispose of unwanted articles. To agree actions.

**152/24 Code of Conduct Complaints** – to receive the outcome of these complaints dating from 2023 as determined by West Devon Council Audit and Governance sub-committee on 29<sup>th</sup> October.

**153/24 HM Courts & Tribunals Service** – The disputed claim of £111.69 will be decided by the courts. To be noted.

### 154/24 Clerk's report –

- i. Toilets closed as of 28<sup>th</sup> October due to a blockage in the sewer system – cleared and toilets re-opened 30<sup>th</sup> October..

**155/24 Councillor's reports and External Meetings attended (for information only)**

**Items for Information** - The next council meeting will be on Tuesday 3<sup>rd</sup> December 2024 at 7.30pm in the Council Offices.