



NORTH TAWTON TOWN COUNCIL

14a The Square
North Tawton
EX20 2EP

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31st December 2024

To all members of the Town Council
You are hereby summoned to attend a Meeting of North Tawton Town Council on
Tuesday 7th January 2025 at 7.30pm in the Town Council Office, 14a The Square, North Tawton for the purpose of transacting the business set out below

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis – Town Clerk

AGENDA

No decision can be taken on items not detailed on the published agenda.

178/24 Apologies for absence.

179/24 Declarations of interest – In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interest they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to Monitoring Officer at West Devon Borough Council within 28 days of the change. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

180/24 Public Participation – An opportunity for members of the public to make representations, answer and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by direction of the Chair. (Standing Orders 2f and 3g). Reminder that members of the public are not allowed to raise issues when the Council is in Committee. (Please note that decisions cannot be made on items not detailed on the agenda).

181/24 Confirmation of the minutes of the Town Council meeting held on Tuesday 3rd December 2024

182/24 Matters raised by the Chairman – To receive a report from the Chairman (for information only)

183/24 Clerks Report – To receive a report from the Clerk

184/24 District and County Councillor Reports – To receive Cllr reports if present.

185/24 Planning Application and Appeal–

To consider the following application

3358/24/FUL Erection of 5no, dwellings and associated site services. Land at SS 664 013, North Tawton.

Comments by 23rd January 2025

To consider the following appeal.

2561/24/PDM Application to determine if prior approval is required for a proposed change of use of agricultural barns to 4no dwellinghouses and for associated development (Class Q (a+b)) Appeal reference AAP/Q1153/W/24/3355575

Comments by 20th January 2025

186/24 Planning Decisions – To note the following decisions of the planning authority

3872/24/TEX T1: Macrocarpa – Tree has lost approximately 50% of its crown in recent storms and snow conditions, leaving multiple damaged limbs with new potential fail points. 4 Bouchiers Close, North Tawton, EX20 2DB

Refusal

3257/24/TPO A2: Ilex Aquifolium (Holy) – lateral reduction by 1m on the East side; lateral reduction by 1m on the West side. Vertical reduction to reduce height by no more than 3 meters in order to create more light at base to prevent dieback of hedge; and to rejuvenate growth. 14 Webbs Orchard, North Tawton, EX20 1FE

Grant of Conditional Consent

187/24 Temporary Prohibition of Traffic Order 2025 – To note the following.

Footpath No 8, North Tawton. From Monday 6th January 2025 to Saturday 8th July 2025 no persons shall proceed on the section of the affected path except for access to land or premises on or adjacent to that length of path. Footpath No 8, North Tawton, from the entrance to Arla Foods Taw Valley Creamery to the junction with A3072

188/24 Finance –

- I. To consider approval of the following reports.
 - a. Payment and receipts list for November 2024
 - b. Budget Report for November 2024
 - c. Bank Reconciliation for November 2024
- II. To consider and approve salaries and previously circulated list of payments.
- III. To consider payments of invoices received after the agenda was published, as detailed by the Clerk.

189/24 Draft Budget 2025/2026 – To consider previously circulated draft budget (version 3) for 2025/2026 and to ratify

190/24 Precept 2025/2026 – To consider and resolve the precept for 2025/2026

191/24 Grant – To consider a grant application from Citizens Advice

- 192/24 Ministry of Housing, Communities and Local Government, Devolution White Paper –**
To note the previously circulated Devolution White Paper which was published on 16th December 2024.
- 193/24 Election 2025 –** To note Devon County Council election to be held on 1st May 2025.
- 194/24 Snow Wardens –** To nominate a Cllr to be the Snow Warden and to discuss volunteers.
- 195/24 Co-option –** To note following confirmation from WDBC the recent vacancy can be filled by Co-option and to consider applications received.
- 196/24 Christmas Tree & Lights Switch-on, 8th December 2024 5.30pm – 6.30pm**
To receive a report from Cllr Palfrey regarding the event held on 8th December 2024
- 197/24 VE Day 80th Anniversary 8th May 2025 –** To consider holding an event on 8th May 2025.
- 198/24 Pride Flag –** To note correspondence received from a member of the public on 19th December 2024 to fly the Pride Flag, as a 'guest flag', for the month February 2025. Councillors to consider the request under the guidelines of the adopted Flag Flying Policy.
- 199/24 Polices –** To consider approving to adopt the following previously circulated policies
- Co-option Policy
 - Training & Development Policy for Employees & Councillors
 - Press & Media Policy
- 200/24 To Nominate Cllrs to the following issues and to report to the Council monthly.**
- 7.5 Tonne Weight Limit
 - 20mph Speed Limit
 - LEVI (local electric vehicle infrastructure)
 - Parking Restrictions
 - Public Footpath – Cornway to Moorview
 - Planning Applications for new Developments
 - Noticeboards
 - Benches
 - Defibrillators
- 201/24 Consultations –** To note Councillors and Clerks are requested to respond to the following consultations.
- [Local Audit Reform: A Strategy for Overhauling the Local Audit System in England. Closing date 29th January 2025](#)
 - [Strengthening The Standards and Conduct Framework for Local Authority in England. Closing date 26th February 2025](#)
- 202/24 Finance Committee -** Consider nominating Cllrs to the Finance Committee
- 203/24 Lengthsman and Handyman –** To nominate a Cllr or Cllrs to compile a schedule of works for both the Lengthsman and Handyman and to oversee works.

204/24 WDBC – Consideration of Code of Conduct Complaints by The Audit and Governance (Hearing) Sub-Committee To note the following.

- Complaint Reference **PR463301** – The Council to note the Sub-Committee’s decision that the Councillor had not broken the Code of Conduct, and the Complaint is therefore dismissed and no further action taken.
- Complaint Reference **PR/476679** – The Council to note the Sub-Committee accepts the Investigating Officer’s finding that the Councillor has not broken the Code of conduct, and that the Complaint is therefore dismissed with no further action to be taken.
- Complaint Reference **PR/522117** – The Initial Assessment has been carried out and the decision has been made that the matter should be referred for investigation to ascertain the facts of the matter and determine whether or not the Code had been breached.

205/24 HM Courts & Tribunals Service – The Council to note the Claimant was granted permission to withdraw the claim.

206/24 Councillor Reports and items for future agendas– Each Councillor is requested to use this opportunity to report minor matters for information, not included on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Next meeting 4th February 2025 at 7.30pm