



NORTH TAWTON TOWN COUNCIL

14a The Square
North Tawton
EX20 2EP

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15th January 2025

To all members of the Town Council

You are hereby summoned to attend an Extra Ordinary Meeting of North Tawton Town Council on **Wednesday 22nd January 2025 at 7.30pm in the Town Council Office, 14a The Square, North Tawton** for the purpose of transacting the business set out below

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis – Town Clerk

AGENDA

No decision can be taken on items not detailed on the published agenda.

207/24 Apologies for absence.

208/24 Declarations of interest – In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interest they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to Monitoring Officer at West Devon Borough Council within 28 days of the change. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

209/24 Public Participation – An opportunity for members of the public to make representations, answer and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by direction of the Chair. (Standing Orders 2f and 3g). Reminder that members of the public are not allowed to raise issues when the Council is in Committee. (Please note that decisions cannot be made on items not detailed on the agenda).

210/24 Finance – To ratify the decision at the meeting held on 7th January 2025

- I. Approval of the following reports.
 - a. Payment and receipts list for November 2024
 - b. Budget Report for November 2024
 - c. Bank Reconciliation for November 2024
- II. Approval of salaries and previously circulated list of payments.
- III. Approval of payments of invoices received after the agenda was published, as detailed by the Clerk.

- 211/24 Draft Budget 2025/2026** – To ratify the decision made at the meeting held on 7th January 2025 to approve the circulated draft budget (version 3)
- 212/24 Precept 2025/2026** – To ratify the decision made at the meeting held on 7th January 2025, to approve the precept for 2025/2026
- 213/24 Internal Auditor** – To consider appointing Rachel Avery to conduct the internal audit for 2024/2025 at a cost of £650. This would include an interim visit prior to year-end. 3 Year agreement would reduce the quote by 5% per year. If additional work is identified and should require additional audit time there would be additional costs of £325.00 per day or £163.00 for half day
- 214/24 Pride Flag – LGBT History Month 1st – 28th February 2025**– To ratify the decision made at the meeting held on 7th January 2025 regarding correspondence received from a member of the public regarding flying the Pride Flag, as a ‘guest flag’, for the month of February 2025. Under the guidelines of the adopted Flag Flying Policy.