



NORTH TAWTON TOWN COUNCIL

14a The Square
North Tawton
EX20 2EP

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24th February 2025

To all members of the Town Council
You are hereby summoned to attend a Meeting of North Tawton Town Council on
Tuesday 4th March 2025 at 7.30pm in the Town Council Office, 14a The Square, North Tawton
for the purpose of transacting the business set out below

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis – Town Clerk

AGENDA

This meeting will be livestreamed through the Council's Facebook page. Persons attending maybe captured on film. Any speech may be picked up and broadcast.

No decision can be taken on items not detailed on the published agenda.

261/24 Apologies for absence.

262/24 Declarations of interest – In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interest they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to Monitoring Officer at West Devon Borough Council within 28 days of the change. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.

263/24 Confirmation of the minutes of the following Town Council meetings -
Council Meeting 4th February 2025
Personnel Committee Meeting 10th February 2025

264/24 Matters raised by the Chairman – To receive a report from the Chairman (for information only)

265/24 District and County Councillor Reports – To receive Cllr reports if present.

266/24 Planning – To consider the planning application

0524/25/TCA – 1: Goat Willow – Remove, T2: Goat Willow – Remove, T3: Laurel – Remove, T4: Goat Willow – remove due to overshadowing area, T5: Goat Willow – Remove due to overshadowing, T6: Goat Willow – Remove due to overshadowing area, T7: Laurel – Remove due to overshadowing area, T8: Laurel – remove due to

*Cllr Whiteley, Cllr Burrow, Cllr Lee, Cllr Hodge, Cllr Watson, Cllr Kennedy,
Cllr Palfrey, Cllr McKnight, Cllr Smith*

overshadowing area, T9: Laurel – remove due to overshadowing area, T10: Laurel – remove due to overshadowing area, T11: Laurel – remove due to overshadowing area, T12: Elder – remove due to being dead, replace with new elder, T13: Laurel – remove due to overshadowing area, T14: Laurel – remove due to overshadowing area, T14: Laurel: - remove due to overshadowing area, T15: Laurel – remove due to overshadowing area. 22 Fore Street, North Tawton EX20 2DT

To note the following decision from the Planning Authority

0369/25/COM Notice of intent to install electronic communication apparatus comprising installation of 1 no Communication Node together with ancillary development thereto. Lower Nichols Nymett Farm, North Tawton EX20 2BW
Decision – Authority has no comments to make.

267/24 Finance –

- I. To consider approval of payment and receipts lists report.
- II. To consider and approve budget report and bank reconciliation report dated 31st January 2025.
- III. Consideration of approval of the circulated payment schedule and approve payroll.

268/24 Co-option – To consider applications if received.

269/24 Utility Quotations – To consider the previously circulated utility quotations for electric supplies to the Cemetery, Public Toilets, Carpark, Town Hall Office and the unmetered supply at Strawberry Fields (defibrillator).

270/24 Telephone & Broadband – To consider the quotation for Telephone and Broadband from Purple Telecommunications. Monthly net cost £46.98 for broadband and telephone, including Cloud Voice. Set up cost £157.50 and annual maintenance cost of £10 (BT costs will be increasing to £59.79 per month)

271/24 Councillor Surgery – To consider holding a monthly Council Surgery with two Councillors volunteering their time.

272/24 Grant – To consider a grant application of £600 from Tawland Events

273/24 VE Day Celebrations – Cllr Palfrey to report.

274/24 Lone Working Policy – To consider adopting the amended previously circulated Lone Working Policy.

275/24 Asset Register Policy – To consider adopting the previously circulated Asset Register Policy.

276/24 Asset Register 2024/2025– To consider and approve the additions and disposals on the asset register and to agree the final asset register, subject to any further changes that maybe required prior to year end.

277/24 Code of Conduct Complaint RP/536211 - To note the Monitoring Officer had received a complaint alleging that Cllr McKnight had broken the Town Council's Code of Conduct. The Monitoring Officer had determined that, based on the facts as alleged in the complaint, she did not do so, and this is now the end of the matter.

*Cllr Whiteley, Cllr Burrow, Cllr Lee, Cllr Hodge, Cllr Watson, Cllr Kennedy,
Cllr Palfrey, Cllr McKnight, Cllr Smith*

278/24 Members Reports – To receive reports from Councillors on current activities.

279/24 Councillor Reports and items for future agendas– Each Councillor is requested to use this opportunity to report minor matters for information, not included on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.