



NORTH TAWTON TOWN COUNCIL

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**Minutes of a meeting of the Personnel Committee of North Tawton Town Council held in
the Town Council Offices, 14a The Square, North Tawton, EX20 2EP
On Friday 14th March 2025 at 2.30pm**

Present: Cllr C Burrow, Cllr C Lee, Cllr M Kennedy, Cllr Whiteley & Cllr McKnight (Sub-Committee)

280/24 **Apologies for absence** – Apologies tendered by Cllr Watson (personal reasons) was approved by the Council.

In the absence of a Committee member, in order for the meeting to be quorate, it was proposed by Cllr Whiteley, seconded Cllr Lee, all in favour, the Council **RESOLVED** that Cllr McKnight serve on the Full Committee for this meeting only.

281/24 **Declarations of Interest** - None

Part Two – Confidential items

On the proposition of Cllr Lee, seconded Cllr McKnight it was ‘**RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item which was **CONFIDENTIAL** by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council’.

282/24 The Chair of the Personnel Committee informed the Committee that, as line manager for the Clerk, he had received an informal grievance from the Clerk concerning a Councillor, and was following procedure contained in the Grievance Policy.

Discussion took place regarding the objection to the 2023/2024 AGAR and the collating of the information required by the External Auditor.

Meeting closed 3.45pm

*Cllr Whiteley, Cllr Burrow, Cllr Lee, Cllr Hodge, Cllr Watson, Cllr Kennedy,
Cllr Palfrey, Cllr McKnight, Cllr Smith*