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**North Tawton Town Council 2025-2026**

**Bank - Cash and Investment Reconciliation as at 30 November 2025**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

|            |                          |            |
|------------|--------------------------|------------|
| 30/11/2025 | Nat West Current         | 180.06     |
| 30/11/2025 | Natwest Reserve 09239081 | 0.00       |
| 30/11/2025 | NatWest Reserve 51515652 | 0.00       |
| 30/11/2025 | Unity Trust Current      | 70,448.58  |
| 30/11/2025 | Unity Trust Reserve      | 55,859.57  |
| 30/11/2025 | Triodos                  | 27,998.61  |
| 30/11/2025 | Lloyds Bank Card         | 0.00       |
| 30/11/2025 | CCLA                     | 116,000.00 |

**270,486.82**

**Receipts not on Bank Statement**

**0.00**

**Closing Balance**

**270,486.82**

**All Cash & Bank Accounts**

|   |                                       |                   |
|---|---------------------------------------|-------------------|
| 1 | NatWest C/A                           | 180.06            |
| 2 | NatWest Reserve 09239081              | 0.00              |
| 3 | NatWest Reserve 51515652              | 0.00              |
| 4 | Unity Trust Current                   | 70,448.58         |
| 5 | Unity Trust Reserve                   | 55,859.57         |
| 6 | Triodos                               | 27,998.61         |
| 7 | Lloyds Bank Card                      | 0.00              |
| 8 | CCLA                                  | 116,000.00        |
|   | Other Cash & Bank Balances            | 0.00              |
|   | <b>Total Cash &amp; Bank Balances</b> | <b>270,486.82</b> |

Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 1 - Nat West 09203745

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u> |
|--|-----------------------|------------------------------------|-----------------|
| Nat West Current                       | 30/11/2025            |                                    | 180.06          |
|  |                       |                                    | <u>180.06</u>   |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                 |
|  |                       | 0.00                               |                 |
|  |                       |                                    | <u>0.00</u>     |
|  |                       |                                    | 180.06          |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                 |
|  |                       | 0.00                               |                 |
|  |                       |                                    | <u>0.00</u>     |
|  |                       |                                    | 180.06          |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>180.06</b>   |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>     |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 30/11/2025 for Cashbook No 1 - Nat West 09203745

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u>  | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>                        | <u>Payee Name or Description</u> |
|-------------|-------------------|-------------------|--------------------|------------------|-------------------|---------------------------------------|----------------------------------|
| 07/11/2025  | transfer          | 116,000.00        |                    | 116,000.00       |                   | R <input checked="" type="checkbox"/> | CCLA                             |
|             |                   | <u>116,000.00</u> | <u>0.00</u>        |                  |                   |                                       |                                  |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

**Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 4 - Unity Trust Current 20406147**

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Unity Trust Current                    | 30/11/2025            |                                    | 70,448.58        |
|  |                       |                                    | <u>70,448.58</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 70,448.58        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 70,448.58        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>70,448.58</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Bank Reconciliation up to 30/11/2025 for Cashbook No 4 - Unity Trust Current 20406147

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>             | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|----------------------------|----------------------------------|
| 03/11/2025  | dd                | 18.86            |                    | 18.86            |                   | R <input type="checkbox"/> | Voiceflex                        |
| 06/11/2025  | 11/12             | 1,037.40         |                    | 1,037.40         |                   | R <input type="checkbox"/> | Wallgate Ltd                     |
| 06/11/2025  | 11/11             | 788.40           |                    | 788.40           |                   | R <input type="checkbox"/> | Parish Council Websites          |
| 06/11/2025  | 11/10             | 300.00           |                    | 300.00           |                   | R <input type="checkbox"/> | Mike Harding Lighting Solution   |
| 06/11/2025  | 11/9              | 47.23            |                    | 47.23            |                   | R <input type="checkbox"/> | Lee, Colin                       |
| 06/11/2025  | 11/8              | 465.00           |                    | 465.00           |                   | R <input type="checkbox"/> | Jelley, Matthew                  |
| 06/11/2025  | 11/7              | 260.00           |                    | 260.00           |                   | R <input type="checkbox"/> | Jelley, Anthony                  |
| 06/11/2025  | 11/5              | 1,056.00         |                    | 1,056.00         |                   | R <input type="checkbox"/> | Devon Tree Consultancy           |
| 06/11/2025  | 11/4              | 204.00           |                    | 204.00           |                   | R <input type="checkbox"/> | Devon Association of Local Cou   |
| 06/11/2025  | 11/3              | 578.44           |                    | 578.44           |                   | R <input type="checkbox"/> | Deos Group                       |
| 06/11/2025  | 11/2              | 2,233.50         |                    | 2,233.50         |                   | R <input type="checkbox"/> | Countrywide Grounds Maintenanc   |
| 06/11/2025  | 11/1              | 920.00           |                    | 920.00           |                   | R <input type="checkbox"/> | RJA Services - R J Austin        |
| 06/11/2025  | 10/26             | 1,861.71         |                    | 1,861.71         |                   | R <input type="checkbox"/> | West Devon Borough Council       |
| 06/11/2025  | 11/6              | 321.32           |                    | 321.32           |                   | R <input type="checkbox"/> | James Hallan Council Guard       |
| 06/11/2025  | transfer          | 50,000.00        |                    | 50,000.00        |                   | R <input type="checkbox"/> | Unity Trust Reserve 20387318     |
| 10/11/2025  | DD                | 35.20            |                    | 35.20            |                   | R <input type="checkbox"/> | Lloyds Bank Card                 |
| 10/11/2025  | DD                | 96.50            |                    | 96.50            |                   | R <input type="checkbox"/> | Pennon Water                     |
| 11/11/2025  | bacs              |                  | 1,049.00           | 1,049.00         |                   | R <input type="checkbox"/> | Receipt(s) Banked                |
| 12/11/2025  | DD                | 28.52            |                    | 28.52            |                   | R <input type="checkbox"/> | British Gas                      |
| 13/11/2025  | Dd                | 172.22           |                    | 172.22           |                   | R <input type="checkbox"/> | Croner Group Ltd                 |
| 17/11/2025  | dd                | 318.00           |                    | 318.00           |                   | R <input type="checkbox"/> | West Devon Borough Council       |
| 18/11/2025  | Ddebit            | 50.53            |                    | 50.53            |                   | R <input type="checkbox"/> | EDF - Office                     |
| 18/11/2025  | Debit             | 16.37            |                    | 16.37            |                   | R <input type="checkbox"/> | EDF - Cemetery                   |
| 19/11/2025  | bacs              |                  | 2,255.00           | 2,255.00         |                   | R <input type="checkbox"/> | Receipt(s) Banked                |
| 24/11/2025  | BACS              | 3,298.66         |                    | 3,298.66         |                   | R <input type="checkbox"/> | Salaries                         |
| 28/11/2025  | DD                | 41.99            |                    | 41.99            |                   | R <input type="checkbox"/> | TML                              |
| 30/11/2025  | dd                | 63.05            |                    | 63.05            |                   | R <input type="checkbox"/> | ADT Fire & Security PLC          |
| 30/11/2025  | DEBIT             | 10.50            |                    | 10.50            |                   | R <input type="checkbox"/> | Bank Charges                     |
|             |                   | <u>64,223.40</u> | <u>3,304.00</u>    |                  |                   |                            |                                  |

## Signatory 1:

Name .....Signed .....Date .....

## Signatory 2:

Name .....Signed .....Date .....

Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 5 - Unity Trust Reserve 20387318

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Unity Trust Reserve                    | 30/11/2025            |                                    | 55,859.57        |
|  |                       |                                    | <u>55,859.57</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 55,859.57        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 55,859.57        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>55,859.57</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 30/11/2025 for Cashbook No 5 - Unity Trust Reserve 20387318

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>                        | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|---------------------------------------|----------------------------------|
| 06/11/2025  | transfer          |                  | 50,000.00          | 50,000.00        |                   | R <input checked="" type="checkbox"/> | Receipt(s) Banked                |
|             |                   | <u>0.00</u>      | <u>50,000.00</u>   |                  |                   |                                       |                                  |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 6 - Triodos

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>  |
|--|-----------------------|------------------------------------|------------------|
| Triodos                                | 30/11/2025            | ,                                  | 27,998.61        |
|  |                       |                                    | <u>27,998.61</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 27,998.61        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                  |
|  |                       | 0.00                               |                  |
|  |                       |                                    | <u>0.00</u>      |
|  |                       |                                    | 27,998.61        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>27,998.61</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>      |

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 7 - Lloyds Bank Card

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u> |
|--|-----------------------|------------------------------------|-----------------|
| Lloyds Bank Card                       | 30/11/2025            |                                    | 0.00            |
|  |                       |                                    | <u>0.00</u>     |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                 |
|  |                       | 0.00                               |                 |
|  |                       |                                    | <u>0.00</u>     |
|  |                       |                                    | 0.00            |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                 |
|  |                       | 0.00                               |                 |
|  |                       |                                    | <u>0.00</u>     |
|  |                       |                                    | 0.00            |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>0.00</b>     |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>     |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 30/11/2025 for Cashbook No 7 - Lloyds Bank Card

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>             | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|----------------------------|----------------------------------|
| 10/11/2025  | ccard             | 23.41            |                    | 23.41            |                   | R <input type="checkbox"/> | Post Office                      |
| 10/11/2025  | dd                | 4.79             |                    | 4.79             |                   | R <input type="checkbox"/> | Spar                             |
| 10/11/2025  | ddcard            | 2.00             |                    | 2.00             |                   | R <input type="checkbox"/> | LIDL                             |
| 10/11/2025  | FEE               | 3.00             |                    | 3.00             |                   | R <input type="checkbox"/> | card fee                         |
| 10/11/2025  | ccard             | 2.00             |                    | 2.00             |                   | R <input type="checkbox"/> | Budgens                          |
| 10/11/2025  | DD                |                  | 35.20              | 35.20            |                   | R <input type="checkbox"/> | Receipt(s) Banked                |
|             |                   | <u>35.20</u>     | <u>35.20</u>       |                  |                   |                            |                                  |

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

Bank Reconciliation Statement as at 30/11/2025  
for Cashbook 8 - CCLA

| <u>Bank Statement Account Name (s)</u> | <u>Statement Date</u> | <u>Page No</u>                     | <u>Balances</u>   |
|--|-----------------------|------------------------------------|-------------------|
| CCLA                                   | 30/11/2025            |                                    | 116,000.00        |
|  |                       |                                    | <u>116,000.00</u> |
| <u>Unpresented Payments (Minus)</u>    |                       | <u>Amount</u>                      |                   |
|  |                       | 0.00                               |                   |
|  |                       |                                    | <u>0.00</u>       |
|  |                       |                                    | 116,000.00        |
| <u>Unpresented Receipts (Plus)</u>     |                       |                                    |                   |
|  |                       | 0.00                               |                   |
|  |                       |                                    | <u>0.00</u>       |
|  |                       |                                    | 116,000.00        |
|  |                       | <b>Balance per Cash Book is :-</b> | <b>116,000.00</b> |
|  |                       | <b>Difference is :-</b>            | <b>0.00</b>       |

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

Bank Reconciliation up to 30/11/2025 for Cashbook No 8 - CCLA

| <u>Date</u> | <u>Cheque/Ref</u> | <u>Amnt Paid</u> | <u>Amnt Banked</u> | <u>Stat Amnt</u> | <u>Difference</u> | <u>Cleared</u>                        | <u>Payee Name or Description</u> |
|-------------|-------------------|------------------|--------------------|------------------|-------------------|---------------------------------------|----------------------------------|
| 07/11/2025  | transfer          |                  | 116,000.00         | 116,000.00       |                   | R <input checked="" type="checkbox"/> | Receipt(s) Banked                |
|             |                   | <u>0.00</u>      | <u>116,000.00</u>  |                  |                   |                                       |                                  |

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

Month No: 8

## Cost Centre Report

|   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <b>100 General Income</b>               |                        |                       |                          |                          |                    |              |                         |
| 1076 Precept                            | 159,617                | 159,617               | 0                        |                          |                    | 100.0%       |                         |
| 1080 Interest Received                  | 721                    | 700                   | (21)                     |                          |                    | 103.0%       |                         |
| 1090 Wayleave                           | 6                      | 5                     | (1)                      |                          |                    | 110.0%       |                         |
| 1100 Grants/Donations                   | 537                    | 400                   | (137)                    |                          |                    | 134.3%       |                         |
| 1120 Access Fees                        | 140                    | 448                   | 308                      |                          |                    | 31.3%        |                         |
| General Income :- Income                | <b>161,021</b>         | <b>161,170</b>        | <b>149</b>               |                          |                    | <b>99.9%</b> | <b>0</b>                |
| <b>Net Income</b>                       | <b>161,021</b>         | <b>161,170</b>        | <b>149</b>               |                          |                    |              |                         |
| <b>200 Personnel Costs</b>              |                        |                       |                          |                          |                    |              |                         |
| 4000 Net Wages                          | 21,399                 | 27,804                | 6,405                    |                          | 6,405              | 77.0%        |                         |
| 4020 HMRC Contributions (NIC & Tax)     | 7,539                  | 12,300                | 4,761                    |                          | 4,761              | 61.3%        |                         |
| 4025 Workplace Pension                  | 1,163                  | 2,300                 | 1,137                    |                          | 1,137              | 50.6%        |                         |
| 4055 Payroll Services                   | 180                    | 240                   | 60                       |                          | 60                 | 75.0%        |                         |
| 4060 Training                           | 781                    | 1,200                 | 420                      |                          | 420                | 65.0%        |                         |
| 4065 Travel Expenses                    | 56                     | 50                    | (6)                      |                          | (6)                | 111.6%       |                         |
| 4070 Chairs Allowance                   | 0                      | 176                   | 176                      |                          | 176                | 0.0%         |                         |
| Personnel Costs :- Indirect Expenditure | <b>31,117</b>          | <b>44,070</b>         | <b>12,953</b>            | <b>0</b>                 | <b>12,953</b>      | <b>70.6%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                  | <b>(31,117)</b>        | <b>(44,070)</b>       | <b>(12,953)</b>          |                          |                    |              |                         |
| <b>250 Administration</b>               |                        |                       |                          |                          |                    |              |                         |
| 4100 IT Replacement                     | 89                     | 500                   | 411                      |                          | 411                | 17.8%        |                         |
| 4105 Election                           | 0                      | 4,600                 | 4,600                    |                          | 4,600              | 0.0%         |                         |
| 4110 Insurance                          | 2,611                  | 3,000                 | 389                      |                          | 389                | 87.0%        |                         |
| 4115 Audit Fees                         | 6,180                  | 1,500                 | (4,680)                  |                          | (4,680)            | 412.0%       |                         |
| 4120 Professional Subscriptions         | 961                    | 1,500                 | 539                      |                          | 539                | 64.1%        |                         |
| 4125 Office & Scribe Subs               | 2,540                  | 1,600                 | (940)                    |                          | (940)              | 158.7%       |                         |
| 4130 Electricity                        | 443                    | 550                   | 107                      |                          | 107                | 80.5%        |                         |
| 4135 Gas                                | 391                    | 380                   | (11)                     |                          | (11)               | 102.9%       |                         |
| 4140 Water Rates                        | 208                    | 350                   | 142                      |                          | 142                | 59.4%        |                         |
| 4145 Business Rates                     | 2,096                  | 1,800                 | (296)                    |                          | (296)              | 116.4%       |                         |
| 4150 Room hire                          | 0                      | 150                   | 150                      |                          | 150                | 0.0%         |                         |
| 4155 Bank Charges                       | 116                    | 125                   | 9                        |                          | 9                  | 93.1%        |                         |
| 4160 Stationery & Postage               | 476                    | 300                   | (176)                    |                          | (176)              | 158.8%       |                         |
| 4165 Telephone/Internet                 | 473                    | 840                   | 367                      |                          | 367                | 56.4%        |                         |
| 4170 Website/email accounts             | 657                    | 250                   | (407)                    |                          | (407)              | 262.8%       |                         |
| 4175 Cleaning                           | 384                    | 500                   | 116                      |                          | 116                | 76.8%        |                         |
| 4180 Window Cleaning                    | 96                     | 200                   | 104                      |                          | 104                | 48.0%        |                         |
| 4185 Photocopier, Paper & Ink           | 1,850                  | 1,400                 | (450)                    |                          | (450)              | 132.1%       |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

Month No: 8

## Cost Centre Report

|   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4190 Office Alarm                           | 1,240                  | 600                   | (640)                    |                          | (640)              | 206.7%        |                         |
| 4195 Health & Safety Contractor             | 1,159                  | 1,440                 | 281                      |                          | 281                | 80.5%         |                         |
| 4210 Maintenance/Replacement                | 160                    | 0                     | (160)                    |                          | (160)              | 0.0%          |                         |
| 4900 Reserves Contribution                  | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%          |                         |
| Administration :- Indirect Expenditure      | <b>22,131</b>          | <b>23,585</b>         | <b>1,454</b>             | <b>0</b>                 | <b>1,454</b>       | <b>93.8%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(22,131)</b>        | <b>(23,585)</b>       | <b>(1,454)</b>           |                          |                    |               |                         |
| <b>300 Public Conveniences</b>              |                        |                       |                          |                          |                    |               |                         |
| 4130 Electricity                            | 282                    | 400                   | 118                      |                          | 118                | 70.5%         |                         |
| 4140 Water Rates                            | 412                    | 400                   | (12)                     |                          | (12)               | 103.0%        |                         |
| 4175 Cleaning                               | 3,660                  | 5,475                 | 1,815                    |                          | 1,815              | 66.8%         |                         |
| 4200 Consumables                            | 22                     | 300                   | 278                      |                          | 278                | 7.3%          |                         |
| 4205 Wallgate Maint. Contract               | 865                    | 900                   | 36                       |                          | 36                 | 96.1%         |                         |
| 4210 Maintenance/Replacement                | 47                     | 500                   | 453                      |                          | 453                | 9.4%          |                         |
| 4900 Reserves Contribution                  | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| Public Conveniences :- Indirect Expenditure | <b>5,287</b>           | <b>8,475</b>          | <b>3,188</b>             | <b>0</b>                 | <b>3,188</b>       | <b>62.4%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(5,287)</b>         | <b>(8,475)</b>        | <b>(3,188)</b>           |                          |                    |               |                         |
| <b>310 Town Running Costs</b>               |                        |                       |                          |                          |                    |               |                         |
| 4131 Electricity-Defibrillator              | 489                    | 300                   | (189)                    |                          | (189)              | 163.1%        |                         |
| 4210 Maintenance/Replacement                | 171                    | 0                     | (171)                    |                          | (171)              | 0.0%          |                         |
| 4215 Grass Cutting/Weed Spraying            | 2,302                  | 3,500                 | 1,198                    |                          | 1,198              | 65.8%         |                         |
| 4225 Lengthsman/Street Cleaning             | 7,640                  | 8,000                 | 360                      |                          | 360                | 95.5%         |                         |
| 4230 Bus Stop Maintenance                   | 70                     | 250                   | 180                      |                          | 180                | 28.0%         |                         |
| 4235 Public Rights of Way Maint.            | 0                      | 500                   | 500                      |                          | 500                | 0.0%          |                         |
| 4260 General Maintenance                    | 758                    | 0                     | (758)                    |                          | (758)              | 0.0%          |                         |
| 4265 Litter Picking/Handyman                | 55                     | 2,000                 | 1,946                    |                          | 1,946              | 2.7%          |                         |
| 4300 VAS Speed Sign De Bathe                | 684                    | 500                   | (184)                    |                          | (184)              | 136.8%        |                         |
| 4305 Emergency Plan                         | 0                      | 100                   | 100                      |                          | 100                | 0.0%          |                         |
| 4310 Bin Emptying                           | 3,036                  | 4,000                 | 964                      |                          | 964                | 75.9%         |                         |
| 4315 Flowers & Christmas Tree               | 1,127                  | 3,785                 | 2,658                    |                          | 2,658              | 29.8%         |                         |
| Town Running Costs :- Indirect Expenditure  | <b>16,331</b>          | <b>22,935</b>         | <b>6,604</b>             | <b>0</b>                 | <b>6,604</b>       | <b>71.2%</b>  | <b>0</b>                |
| <b>Net Expenditure</b>                      | <b>(16,331)</b>        | <b>(22,935)</b>       | <b>(6,604)</b>           |                          |                    |               |                         |
| <b>320 Cemetery Costs</b>                   |                        |                       |                          |                          |                    |               |                         |
| 1000 Cemetery Fees                          | 8,941                  | 4,000                 | (4,941)                  |                          |                    | 223.5%        |                         |
| Cemetery Costs :- Income                    | <b>8,941</b>           | <b>4,000</b>          | <b>(4,941)</b>           |                          |                    | <b>223.5%</b> | <b>0</b>                |

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

Month No: 8

## Cost Centre Report

|   | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|---|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| 4130 Electricity                                | 131                    | 250                   | 119                      |                          | 119                | 52.2%        |                         |
| 4140 Water Rates                                | 82                     | 90                    | 8                        |                          | 8                  | 91.1%        |                         |
| 4145 Business Rates                             | 1,672                  | 1,900                 | 228                      |                          | 228                | 88.0%        |                         |
| 4220 Tree Maintenance                           | 294                    | 2,000                 | 1,706                    |                          | 1,706              | 14.7%        |                         |
| 4240 Grounds Maintenance                        | 8,174                  | 12,500                | 4,326                    |                          | 4,326              | 65.4%        |                         |
| 4245 Memorial Maintenance                       | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4250 Stone & Brick Walls Maintenan              | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%         |                         |
| 4255 Chapel of Rest Maintenance                 | 100                    | 600                   | 501                      |                          | 501                | 16.6%        |                         |
| 4260 General Maintenance                        | 18                     | 200                   | 182                      |                          | 182                | 9.0%         |                         |
| 4280 Cemetery Extension Work                    | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| 4900 Reserves Contribution                      | 0                      | 4,000                 | 4,000                    |                          | 4,000              | 0.0%         |                         |
| <b>Cemetery Costs :- Indirect Expenditure</b>   | <b>10,470</b>          | <b>27,040</b>         | <b>16,570</b>            | <b>0</b>                 | <b>16,570</b>      | <b>38.7%</b> | <b>0</b>                |
| <b>Net Income over Expenditure</b>              | <b>(1,529)</b>         | <b>(23,040)</b>       | <b>(21,511)</b>          |                          |                    |              |                         |
| <b>330 Churchyard Costs</b>                     |                        |                       |                          |                          |                    |              |                         |
| 4220 Tree Maintenance                           | 293                    | 1,200                 | 907                      |                          | 907                | 24.4%        |                         |
| 4240 Grounds Maintenance                        | 1,571                  | 2,300                 | 729                      |                          | 729                | 68.3%        |                         |
| 4245 Memorial Maintenance                       | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4250 Stone & Brick Walls Maintenan              | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4260 General Maintenance                        | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%         |                         |
| <b>Churchyard Costs :- Indirect Expenditure</b> | <b>1,864</b>           | <b>8,500</b>          | <b>6,636</b>             | <b>0</b>                 | <b>6,636</b>       | <b>21.9%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                          | <b>(1,864)</b>         | <b>(8,500)</b>        | <b>(6,636)</b>           |                          |                    |              |                         |
| <b>350 Car Park Costs</b>                       |                        |                       |                          |                          |                    |              |                         |
| 4130 Electricity                                | 889                    | 650                   | (239)                    |                          | (239)              | 136.7%       |                         |
| 4270 Gardening                                  | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
| 4400 Electric Vehicle                           | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%         |                         |
| 4900 Reserves Contribution                      | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%         |                         |
| <b>Car Park Costs :- Indirect Expenditure</b>   | <b>889</b>             | <b>6,950</b>          | <b>6,061</b>             | <b>0</b>                 | <b>6,061</b>       | <b>12.8%</b> | <b>0</b>                |
| <b>Net Expenditure</b>                          | <b>(889)</b>           | <b>(6,950)</b>        | <b>(6,061)</b>           |                          |                    |              |                         |
| <b>360 Memorial Park</b>                        |                        |                       |                          |                          |                    |              |                         |
| 4210 Maintenance/Replacement                    | 400                    | 2,000                 | 1,601                    |                          | 1,601              | 20.0%        |                         |
| 4220 Tree Maintenance                           | 293                    | 2,000                 | 1,707                    |                          | 1,707              | 14.7%        |                         |
| 4240 Grounds Maintenance                        | 2,883                  | 4,500                 | 1,617                    |                          | 1,617              | 64.1%        |                         |
| 4260 General Maintenance                        | 75                     | 500                   | 425                      |                          | 425                | 15.0%        |                         |
| 4450 RoSPA Inspections                          | 0                      | 300                   | 300                      |                          | 300                | 0.0%         |                         |
| 4455 Safety Check & Litter Pick                 | 1,215                  | 1,800                 | 585                      |                          | 585                | 67.5%        |                         |

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2025

Month No: 8

## Cost Centre Report

|  | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent       | Transfer<br>to/from EMR |
|--|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| 4905 Play Equipment Reserves Cont        | 0                      | 5,000                 | 5,000                    |                          | 5,000              | 0.0%          |                         |
| Memorial Park :- Indirect Expenditure    | 4,865                  | 16,100                | 11,235                   | 0                        | 11,235             | 30.2%         | 0                       |
| <b>Net Expenditure</b>                   | <b>(4,865)</b>         | <b>(16,100)</b>       | <b>(11,235)</b>          |                          |                    |               |                         |
| <u>400 Assets</u>                        |                        |                       |                          |                          |                    |               |                         |
| 4210 Maintenance/Replacement             | 1,120                  | 1,000                 | (120)                    |                          | (120)              | 112.0%        |                         |
| 4500 New Bench                           | 680                    | 1,000                 | 320                      |                          | 320                | 68.0%         |                         |
| 4505 Suds Pond Maintenance/Survey        | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%          |                         |
| 4510 Clock Tower Maintenance             | 352                    | 500                   | 148                      |                          | 148                | 70.4%         |                         |
| 4515 Defibrillators Replacement          | 0                      | 250                   | 250                      |                          | 250                | 0.0%          |                         |
| 4900 Reserves Contribution               | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%          |                         |
| Assets :- Indirect Expenditure           | 2,152                  | 5,750                 | 3,598                    | 0                        | 3,598              | 37.4%         | 0                       |
| <b>Net Expenditure</b>                   | <b>(2,152)</b>         | <b>(5,750)</b>        | <b>(3,598)</b>           |                          |                    |               |                         |
| <u>500 Grants/Donations</u>              |                        |                       |                          |                          |                    |               |                         |
| 4600 Grants & Donations                  | 220                    | 4,000                 | 3,780                    |                          | 3,780              | 5.5%          |                         |
| 4610 RBL                                 | 0                      | 50                    | 50                       |                          | 50                 | 0.0%          |                         |
| Grants/Donations :- Indirect Expenditure | 220                    | 4,050                 | 3,830                    | 0                        | 3,830              | 5.4%          | 0                       |
| <b>Net Expenditure</b>                   | <b>(220)</b>           | <b>(4,050)</b>        | <b>(3,830)</b>           |                          |                    |               |                         |
| <b>Grand Totals:- Income</b>             | <b>169,962</b>         | <b>165,170</b>        | <b>(4,792)</b>           |                          |                    | <b>102.9%</b> |                         |
| <b>Expenditure</b>                       | <b>95,327</b>          | <b>167,455</b>        | <b>72,128</b>            | <b>0</b>                 | <b>72,128</b>      | <b>56.9%</b>  |                         |
| <b>Net Income over Expenditure</b>       | <b>74,635</b>          | <b>(2,285)</b>        | <b>(76,920)</b>          |                          |                    |               |                         |
| <b>Movement to/(from) Gen Reserve</b>    | <b>74,635</b>          | <b>(2,285)</b>        | <b>(76,920)</b>          |                          |                    |               |                         |

## Account Number Order

| <u>A/c Code</u> | <u>Account Name</u>            | <u>Centre</u> | <u>Centre Name</u> | <u>Debit</u> | <u>Credit</u> |
|-----------------|--------------------------------|---------------|--------------------|--------------|---------------|
| 105             | VAT Control A/c                |               |                    | 2,117.01     |               |
| 200             | NatWest C/A                    |               |                    | 180.06       |               |
| 215             | Unity Trust Current            |               |                    | 70,448.58    |               |
| 220             | Unity Trust Reserve            |               |                    | 55,859.57    |               |
| 225             | Triodos                        |               |                    | 27,998.61    |               |
| 230             | CCLA                           |               |                    | 116,000.00   |               |
| 310             | General Reserves               |               |                    |              | 77,113.13     |
| 320             | EMR - Town Council Office      |               |                    |              | 1,946.06      |
| 321             | EMR - Public Toilets           |               |                    | 4.24         |               |
| 322             | EMR - Cemetery                 |               |                    |              | 1,796.53      |
| 323             | EMR - Warm Space Fund          |               |                    |              | 4,370.46      |
| 325             | EMR - Clock Tower              |               |                    |              | 59.54         |
| 326             | EMR - Defibrillator            |               |                    |              | 1,000.00      |
| 327             | EMR - Car Park                 |               |                    |              | 10,128.41     |
| 328             | EMR - Environmental Fund       |               |                    |              | 1,238.95      |
| 329             | EMR - Projects Development     |               |                    |              | 6,684.75      |
| 330             | EMR - Staff Costs Contingency  |               |                    |              | 6,740.00      |
| 331             | EMR - IT & Security            |               |                    |              | 3,782.08      |
| 332             | EMR - Election Reserve         |               |                    |              | 4,543.20      |
| 333             | EMR - Asset Maintenance        |               |                    |              | 462.30        |
| 334             | EMR - Grants                   |               |                    |              | 1,926.83      |
| 336             | EMR - Memorial Park            |               |                    |              | 7,621.01      |
| 337             | EMR - St Peters Churchyard     |               |                    |              | 7,748.17      |
| 339             | EMR - Town Leaflet             |               |                    |              | 385.00        |
| 341             | EMR - Merry Go Round Grant     |               |                    |              | 10.20         |
| 342             | EMR - Lych Gate Appeal         |               |                    |              | 244.00        |
| 343             | EMR - Emergency Plan           |               |                    |              | 50.00         |
| 344             | EMR - Christmas Trees & Lights |               |                    |              | 2,000.00      |
| 345             | EMR - SUDS Pond                |               |                    |              | 1,600.00      |
| 346             | EMR - New Cemetery             |               |                    |              | 49,693.54     |
| 500             | Creditors                      |               |                    |              | 8,829.07      |
| 1000            | Cemetery Fees                  | 320           | Cemetery Costs     |              | 8,941.00      |
| 1076            | Precept                        | 100           | General Income     |              | 159,617.00    |
| 1080            | Interest Received              | 100           | General Income     |              | 720.97        |
| 1090            | Wayleave                       | 100           | General Income     |              | 5.50          |
| 1100            | Grants/Donations               | 100           | General Income     |              | 537.09        |
| 1120            | Access Fees                    | 100           | General Income     |              | 140.00        |
| 4000            | Net Wages                      | 200           | Personnel Costs    | 21,399.33    |               |
| 4020            | HMRC Contributions (NIC & Tax) | 200           | Personnel Costs    | 7,538.98     |               |
| 4025            | Workplace Pension              | 200           | Personnel Costs    | 1,162.69     |               |
| 4055            | Payroll Services               | 200           | Personnel Costs    | 180.00       |               |
| 4060            | Training                       | 200           | Personnel Costs    | 780.50       |               |

## Account Number Order

| <u>A/c Code</u> | <u>Account Name</u>         | <u>Centre</u> | <u>Centre Name</u>  | <u>Debit</u> | <u>Credit</u> |
|-----------------|-----------------------------|---------------|---------------------|--------------|---------------|
| 4065            | Travel Expenses             | 200           | Personnel Costs     | 55.80        |               |
| 4100            | IT Replacement              | 250           | Administration      | 89.15        |               |
| 4110            | Insurance                   | 250           | Administration      | 2,611.34     |               |
| 4115            | Audit Fees                  | 250           | Administration      | 6,179.75     |               |
| 4120            | Professional Subscriptions  | 250           | Administration      | 961.40       |               |
| 4125            | Office & Scribe Subs        | 250           | Administration      | 2,539.63     |               |
| 4130            | Electricity                 | 250           | Administration      | 443.02       |               |
| 4130            | Electricity                 | 300           | Public Conveniences | 282.01       |               |
| 4130            | Electricity                 | 320           | Cemetery Costs      | 130.56       |               |
| 4130            | Electricity                 | 350           | Car Park Costs      | 888.61       |               |
| 4131            | Electricity-Defibrillator   | 310           | Town Running Costs  | 489.27       |               |
| 4135            | Gas                         | 250           | Administration      | 390.91       |               |
| 4140            | Water Rates                 | 250           | Administration      | 208.00       |               |
| 4140            | Water Rates                 | 300           | Public Conveniences | 412.00       |               |
| 4140            | Water Rates                 | 320           | Cemetery Costs      | 82.00        |               |
| 4145            | Business Rates              | 250           | Administration      | 2,095.80     |               |
| 4145            | Business Rates              | 320           | Cemetery Costs      | 1,671.65     |               |
| 4155            | Bank Charges                | 250           | Administration      | 116.40       |               |
| 4160            | Stationery & Postage        | 250           | Administration      | 476.38       |               |
| 4165            | Telephone/Internet          | 250           | Administration      | 473.44       |               |
| 4170            | Website/email accounts      | 250           | Administration      | 657.00       |               |
| 4175            | Cleaning                    | 250           | Administration      | 383.77       |               |
| 4175            | Cleaning                    | 300           | Public Conveniences | 3,660.00     |               |
| 4180            | Window Cleaning             | 250           | Administration      | 96.00        |               |
| 4185            | Photocopier, Paper & Ink    | 250           | Administration      | 1,849.65     |               |
| 4190            | Office Alarm                | 250           | Administration      | 1,240.32     |               |
| 4195            | Health & Safety Contractor  | 250           | Administration      | 1,158.88     |               |
| 4200            | Consumables                 | 300           | Public Conveniences | 21.99        |               |
| 4205            | Wallgate Maint. Contract    | 300           | Public Conveniences | 864.50       |               |
| 4210            | Maintenance/Replacement     | 250           | Administration      | 160.43       |               |
| 4210            | Maintenance/Replacement     | 300           | Public Conveniences | 46.97        |               |
| 4210            | Maintenance/Replacement     | 310           | Town Running Costs  | 170.60       |               |
| 4210            | Maintenance/Replacement     | 360           | Memorial Park       | 399.50       |               |
| 4210            | Maintenance/Replacement     | 400           | Assets              | 1,119.78     |               |
| 4215            | Grass Cutting/Weed Spraying | 310           | Town Running Costs  | 2,302.00     |               |
| 4220            | Tree Maintenance            | 320           | Cemetery Costs      | 294.00       |               |
| 4220            | Tree Maintenance            | 330           | Churchyard Costs    | 293.00       |               |
| 4220            | Tree Maintenance            | 360           | Memorial Park       | 293.00       |               |
| 4225            | Lengthsman/Street Cleaning  | 310           | Town Running Costs  | 7,640.00     |               |
| 4230            | Bus Stop Maintenance        | 310           | Town Running Costs  | 70.00        |               |
| 4240            | Grounds Maintenance         | 320           | Cemetery Costs      | 8,174.48     |               |
| 4240            | Grounds Maintenance         | 330           | Churchyard Costs    | 1,570.56     |               |

## Account Number Order

| <u>A/c Code</u>               | <u>Account Name</u>        | <u>Centre</u> | <u>Centre Name</u> | <u>Debit</u>      | <u>Credit</u>     |
|-------------------------------|----------------------------|---------------|--------------------|-------------------|-------------------|
| 4240                          | Grounds Maintenance        | 360           | Memorial Park      | 2,882.96          |                   |
| 4255                          | Chapel of Rest Maintenance | 320           | Cemetery Costs     | 99.50             |                   |
| 4260                          | General Maintenance        | 310           | Town Running Costs | 757.91            |                   |
| 4260                          | General Maintenance        | 320           | Cemetery Costs     | 17.94             |                   |
| 4260                          | General Maintenance        | 360           | Memorial Park      | 75.00             |                   |
| 4265                          | Litter Picking/Handyman    | 310           | Town Running Costs | 54.50             |                   |
| 4300                          | VAS Speed Sign De Bathe    | 310           | Town Running Costs | 684.10            |                   |
| 4310                          | Bin Emptying               | 310           | Town Running Costs | 3,035.52          |                   |
| 4315                          | Flowers & Christmas Tree   | 310           | Town Running Costs | 1,127.36          |                   |
| 4455                          | Safety Check & Litter Pick | 360           | Memorial Park      | 1,215.00          |                   |
| 4500                          | New Bench                  | 400           | Assets             | 680.00            |                   |
| 4510                          | Clock Tower Maintenance    | 400           | Assets             | 351.88            |                   |
| 4600                          | Grants & Donations         | 500           | Grants/Donations   | 220.00            |                   |
| 5999                          | Transfer to EMR            |               |                    | 2,000.00          |                   |
| <b>Trial Balance Totals :</b> |                            |               |                    | <b>369,934.79</b> | <b>369,934.79</b> |
| <b>Difference</b>             |                            |               |                    | <b>0.00</b>       |                   |

## Detailed Balance Sheet - Excluding Stock Movement

Month 8 Date 30/11/2025

| <u>A/c</u>                 | <u>Description</u>                           | <u>Actual</u> |                |
|----------------------------|--|---------------|----------------|
| <u>Current Assets</u>      |  |               |                |
| 105                        | VAT Control A/c                              | 2,117         |                |
| 200                        | NatWest C/A                                  | 180           |                |
| 215                        | Unity Trust Current                          | 70,449        |                |
| 220                        | Unity Trust Reserve                          | 55,860        |                |
| 225                        | Triodos                                      | 27,999        |                |
| 230                        | CCLA   | 116,000       |                |
|                            | <b>Total Current Assets</b>                  |               | <b>272,604</b> |
| <u>Current Liabilities</u> |  |               |                |
| 500                        | Creditors                                    | 8,829         |                |
|                            | <b>Total Current Liabilities</b>             |               | <b>8,829</b>   |
|                            | <b>Net Current Assets</b>                    |               | <b>263,775</b> |
|                            | <b>Total Assets less Current Liabilities</b> |               | <b>263,775</b> |
| <u>Represented by :-</u>   |  |               |                |
| 300                        | Current Year Fund                            | 72,635        |                |
| 310                        | General Reserves                             | 77,113        |                |
| 320                        | EMR - Town Council Office                    | 1,946         |                |
| 321                        | EMR - Public Toilets                         | (4)           |                |
| 322                        | EMR - Cemetery                               | 1,797         |                |
| 323                        | EMR - Warm Space Fund                        | 4,370         |                |
| 325                        | EMR - Clock Tower                            | 60            |                |
| 326                        | EMR - Defibrillator                          | 1,000         |                |
| 327                        | EMR - Car Park                               | 10,128        |                |
| 328                        | EMR - Environmental Fund                     | 1,239         |                |
| 329                        | EMR - Projects Development                   | 6,685         |                |
| 330                        | EMR - Staff Costs Contingency                | 6,740         |                |
| 331                        | EMR - IT & Security                          | 3,782         |                |
| 332                        | EMR - Election Reserve                       | 4,543         |                |
| 333                        | EMR - Asset Maintenance                      | 462           |                |
| 334                        | EMR - Grants                                 | 1,927         |                |
| 336                        | EMR - Memorial Park                          | 7,621         |                |
| 337                        | EMR - St Peters Churchyard                   | 7,748         |                |
| 339                        | EMR - Town Leaflet                           | 385           |                |
| 341                        | EMR - Merry Go Round Grant                   | 10            |                |
| 342                        | EMR - Lych Gate Appeal                       | 244           |                |
| 343                        | EMR - Emergency Plan                         | 50            |                |
| 344                        | EMR - Christmas Trees & Lights               | 2,000         |                |
| 345                        | EMR - SUDS Pond                              | 1,600         |                |
| 346                        | EMR - New Cemetery                           | 49,694        |                |
|                            | <b>Total Equity</b>                          |               | <b>263,775</b> |