



NORTH TAWTON TOWN COUNCIL

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23rd February 2026

To all members of the Town Council

You are hereby summoned to attend a Meeting of North Tawton Town Council on **Tuesday 3rd March 2026 at 7.30pm in the Town Council Office** for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council

AGENDA

This meeting will be livestreamed through the Council's Facebook page. People attending may be captured on film. Any speech may be picked up and broadcast. A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit. Please ensure mobile phones are turned off or turned to silent. No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for absence.**
- 2. Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 3. Public Participation** – An opportunity for members of the public to make representations, answer and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by the direction of the chair (Standing Orders 3f and 3g). The public are to be reminded of the Protocol for Public Participation in Town Council Meetings must be adhered to and members of the public are not allowed to raise issues when the Council is in Committee (please note that decisions cannot be made on items not detailed on the agenda).
- 4. Confirmation of the minutes of the Council meeting held on Tuesday 3rd February 2026 and the Finance Committee Meeting held on 18th February 2026**
- 5. Borough and County Councillors report** – To receive reports if present.
- 6. Chairmans Report** - To receive a report from the Chairman (for information only)

7. **Finance –**
 - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31st January 2026 for consideration of the Council.
 - II. Consider approval of the circulated payment report and approve the staff salaries.
 - III. **Grant** – to consider a request for a grant from Okehampton District Community Transport of £2000
 - IV. To note the annual service cost for the clock is increasing to £235, from £190 (last increase was 3 years ago)

8. **Planning –** To note the following decisions from the Planning Authority

3125/25/HHO Householder application for proposed extension. 11 Taw Vale Close, North Tawton, EX20 2EH
Conditional Approval
NTTC submitted a Support response.

Appeal Decision: Appeal Ref: 6001636 Land at Clip Park, North Tawton EX20 2FB
The appeal is dismissed.

9. **Asset Register –** To consider the previously circulated list of additions and disposals for 2025/2026 and to agree the final Asset Register.

10. **Finance Committee –** To consider nominating a new Cllr as a member of the Finance Committee.

11. **Emergency Plan –** To consider adopting the revised Emergency Plan and Emergency Advice leaflet and to consider the quotation from Burrige Printers.

12. **Policies —** to consider adopting the following policies.
CCTV Policy
Live Streaming Policy
Safeguarding
Freedom of Information

13. **Reserves & Financial Risk Policy –** To consider adopting the revised Reserves and Financial Risk Policy as recommended by the Finance Committee.

14. **Okehampton Wider Cluster Group –** To approve the previously circulated Terms of reference.

15. **2026/2027 Charges –** To approve the fees for 2026/2027 as recommended by the Finance Committee.
Access Fees
Cemetery fees

16. **Cemetery Interment/Purchase of EROB and Application Form –** To consider approving the previously circulated revised Cemetery Interment/Purchase of EROB and Application form.

17. **Schools Land Charity –** To consider nominating a Cllr as a representative for the Council.

18. **WI Poppy Display/Silhouette Standing Soldier** – To consider a request from North Tawton WI to create a knitted/crocheted display in the Town and to purchase a Silhouette Standing Soldier.
19. **Hanging Baskets** – To consider a budget for the hanging baskets.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

20. **Planning Enforcement** – To receive a report from the Clerk.
21. **Lengthsman Tender** – To consider Tenders received and to appoint the contract.
22. **Handyperson** – To consider applications received.

Next meeting 7th April 2026