



NORTH TAWTON TOWN COUNCIL

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North Tawton
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To all members of the Town Council

You are hereby summoned to attend a Meeting of North Tawton Town Council on 7th April 2026 at 7.30pm in the Town Council Office for the purpose of transacting the business set out below. Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 25th March 2026.

AGENDA

This meeting may be livestreamed through the Council's Facebook page. People attending may be captured on film. Any speech may be picked up and broadcast. A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit. Please ensure mobile phones are turned off or turned to silent. No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence** – To receive apologies from Cllrs
2. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – An opportunity for members of the public to make representations, answer and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by the direction of the chair (Standing Orders 3f and 3g). The public are to be reminded of the Protocol for Public Participation in Town Council Meetings must be adhered to and members of the public are not allowed to raise issues when the Council is in Committee (please note that decisions cannot be made on items not detailed on the agenda).
4. **Confirmation of the minutes of the Town Council meeting held on 3rd March 2026**
5. **Chairmans report** – To receive a report from the Chair.
6. **Borough and County Councillors report** – To receive reports if present.
7. **Finance** –
 - I. The Bank Reconciliation, Trial Balance, Balance Sheet and Budget Report dated 28th February 2026 for the consideration of the Council.
 - II. Consideration of approval of the payments on circulated report and approve Clerk's and staff pay.
 - III. To note a grant application had been submitted to Devon Emergency Resilience Fund toward new equipment for the Emergency Response Team.

8. **Grant Applications** - To consider the following grant applications
- North Tawton Town Hall for the value of £3000
 - North Tawton Afternoon WI for the value of £325
 - North Tawton Community Land Trust for the value of £180
9. **Virements** – To agree the following virements and balance roll overs as approved in the Reserves and Financial Risk Policy, approved 3rd March 2026 Minute Ref: 295:25/26

Access Fees Receipts for 2025/26 vire to EMR 327 Town Centre Car Park

EMR 341 Merry Go Round vire to EMR 334 Grants
EMR 342 Lych Gate vire to EMR 337 Closed Churchyard

Roll over balances as at 31.03.2026 from the following nominal balances to EMR

- 4515 to EMR 326 – Defibrillator Replacement
- 4905 to EMR 336 – Play Equipment
- 4260 to EMR 337 – Closed Churchyard
- 4105 to EMR 332 – Election Costs
- 4305 to EMR 343 – Emergency Plan
- 4505 to EMR 345 – SUDS Pond

10. **Internal Auditor** – To note the Internal Auditor is due to conduct the audit on 18th May 2026.

11. **Planning** –

To consider the following application

00191/26/FUL Readvertisement (amended application form (application type)) Proposed 1st floor rear extension 2 Higher Newlands Cottages, North Tawton EX20 2DB
Comments by 9th April 2026

For information

0553/26/CTN Temporary Campsite Notification

Temporary campsite notification for a temporary pop-up campsite to operate from 27th July – 6th September 2026 Ashridge Court, Ashridge Lane, North Tawton EX20 2DH

To note the decisions of the planning authority

2441/21/FUL Hybrid application for full planning for 20 dwellings and associated works including site clearance and demolition, and 14 dwellings as outline permission (self-build plots). The Old Woollen Mill, Fore Street, North Tawton
NTTC submitted a support response.

Conditional Approval

2915/15/FUL Conversion of existing Grade II listed mill buildings: Warehouse building into 6 open market townhouses (Building A); conversion/re-erection of Wash House into 3 open market dwellings (Building B); New Century, Dye House to Class E commercial/F community use; and restoration of the Wheel and Turbine House. Wool Grading Centre, Fore Street, North Tawton
NTTC submitted a support response.

Conditional Approval

3563/25/HHO Householder application for garage conversion, carport infill and enlargement.
Clovehayes, Essington Road, North Tawton EX20 2EX
NTTC submitted a support response.

Conditional Approval

Temporary Traffic Notice – To note the following temporary traffic notice

TTRO2668440 Temporary Prohibition of Through Traffic from Monday 18th May 2026 until Tuesday 19th May 2026 (for a maximum of 5 days)
Road from Moor View to De Bathe Cross, North Tawton.

12. **Transport Task and Finishing group** – To receive a report from Cllr Lee.
13. **Annual Town Meeting and Annual Town Council Meeting** – to note the Annual Town Meeting is to be held on 30th April 2026 at 7pm at the Rugby Club and the Annual Town Council Meeting is to be held on 5th May 2026 at 7.30pm at the Town Council Office.
14. **Policies** – To consider adopting the following policies
 - Meeting Attendance Policy
 - Website Cookie Policy
 - Website Privacy Policy
 - Accessibility Statement
15. **Defibrillator Training** – To note defibrillator training will be held on 3rd September 2026 at 7pm at the Rugby Club.
16. **Finance Committee** – To consider nominating a new Cllr as a member of the Finance Committee.
17. **Councillors Progress Reports and Items for Future Agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

18. **AGAR 2024/2025 Objections** – To consider and ratify the previously circulated responses to the AGAR Objections and the associated documents to be submitted to PKF Littlejohn.
19. **Tree Works** – To consider quotations for the required tree works and to agree a contractor to complete the works.
20. **Play Swings** – To consider recommendation from the Parks Working Party and to agree a contractor to replace the swings.