



NORTH TAWTON TOWN COUNCIL

14a The Square
North Tawton
EX20 2EP

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8th April 2026

To all members of the Town Council Personnel Committee
You are hereby summoned to attend a Personnel Committee Meeting of North Tawton Town Council on **Friday 17th April 2026, at 10am in the Town Council Office, 14a The Square, North Tawton** for the purpose of transacting the business set out below.
Committee Membership consists of the following

Cllrs McKnight (Chair), Cllr Burrow (Vice Chair), Cllr Smith, Cllr Palfrey, (Sub-Committee) Cllr Kennedy

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis – Town Clerk

AGENDA

No decision can be taken on items not detailed on the published agenda.

- 1 Apologies for absence** – To receive apologies.
- 2 Declarations of interest** – In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interest they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to Monitoring Officer at West Devon Borough Council within 28 days of the change. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 3 Part Two – Confidential items**
The Committee is recommended to pass the following resolution:
‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’
- 4 Complaint** – To consider a complaint received.

*Cllr Whiteley, Cllr Burrow, Cllr Lee, Cllr Hodge, Cllr Ashcroft, Cllr Kennedy,
Cllr Palfrey, Cllr McKnight, Cllr Smith*