



NORTH TAWTON TOWN COUNCIL

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North Tawton
EX20 2EP

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To all members of the Town Council

You are hereby summoned to attend a Meeting of North Tawton Town Council on **1st September 2026 at 7.30pm** in the Town Council Office for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council

24th August 2026

AGENDA

This meeting maybe livestreamed through the Council's Facebook page. People attending may be captured on film. Any speech may be picked up and broadcast A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit. Please ensure mobile phones are turned off or turned to silent. No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence** – To receive apologise for absence.
2. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – An opportunity for members of the public to make representations, answer and give evidence in respect of any item of business on the agenda. The period of time designated for public participation shall not exceed 2 minutes per person except by the direction of the chair (Standing Orders 3f and 3g). The public are to be reminded of the Protocol for Public Participation in Town Council Meetings must be adhered to and members of the public are not allowed to raise issues when the Council is in Committee (please note that decisions cannot be made on items not detailed on the agenda).
4. **Confirmation of the minutes of the Town Council meeting held on 4th August 2026**
5. **Chairmans report** – To receive a report from the Chair.
6. **Borough and County Councillors report** – To receive reports if present.
7. **Finance** –
 - I. The Bank Reconciliations, Trial Balance, Balance Sheet and Budget Report dated 31st July 2026.
 - II. Consideration of approval the payments on the circulated report and approve staff pay.
 - III. To consider moving £25,000 from Unity Trust Reserve account to CCLA (leaving a balance of £31,619.49, balance as at 31.07.2026)

- IV. To consider if changes are required to the bank mandates.
 - V. Finance Committee Meeting – to note a Finance Committee meeting is to be held on 15th September 2026 at 7.15pm. Cllrs are requested to contact the Clerk before 7th September 2026 should they like to put forward any 2027/2028 budget proposals for consideration.
 - VI. Lych Gate quotation – To consider a quotation from CH Jones & Son to make repairs to the Lych Gate – making gates level and open and close freely. £900.00 + VAT
 - VII. Play Equipment Quotation – To consider a quotation from CH Jones & Son to repair swing hoops and replace all balance bridge supports and anchor points. £800.00 + VAT
8. **External Audit 2024/2025** – To consider the External Auditor response to the objections to the 2024/2025 Audit.
 9. **Planning** – To consider the following applications
[2103/26/FUL](#) Construction of a 5.4 MWac solar farm including inverters, transformers, cables, CCTV, access tracks, perimeter fencing and landscape works. Land south of Taw Valley Creamery, North Tawton.
 Comments by 17th September 2026
[1341/26/FUL](#) Garden room extension to northeast elevation. Oak Barn, Newland Mill, North Tawton EX20 2BB
 Comments by 17th September 2026
[1342/26/LBC](#) Garden room extension to northeast elevation. Oak Barn, Newland Mill, North Tawton EX20 2BB
 Comments by 17th September 2026
 10. **To note the decisions of the planning authority -**
0907/26/FUL Erection of a self-build dwelling. Land at SS 664 013 North Tawton.
Refusal
1652/26/LBC Alterations to the two bathrooms on the first floor. Ginger Beer Cottage, 31 33 Essington Lane, North Tawton EX20 2DS
Conditional approval
 11. **Pre- application 1465/26/PR3**
 - To note the pre-application submitted by NTTC for the installation of two free parking signs in North Tawton Square.
 - To approve the payment of £87.00 for the application.
 12. **Policies:** To consider adopting the following policies
 - Disciplinary Policy
 - Grievance Policy
 - Health and Safety & CoSHH Policy
 - Bereavement Policy
 13. **Granite Posts** – To receive a report from Cllr Whiteley and to consider the quotation.
 14. **Filming of Meetings** – To receive an update from Cllr Smith and to review the Council's arrangements for filming and live streaming Council meetings and to consider whether any changes are necessary due to the continued misuse of recordings by a member of the public.
 15. **Memorial Application-** To consider the circulated memorial application.

16. **Swings** – To note the replacement swings have been installed. The post installation inspection was quoted at £400.00 + VAT but the Clerk negotiated and reduced the cost to £350 + VAT and this included all the play equipment being inspected at no extra cost.
17. **Local Government Reorganisation** – To note the previously circulated interim warding arrangements.
18. **New Cemetery (Land Swap)** – To receive an update.
19. **Councillors Progress Reports and Items for Future Agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. **Part Two – Confidential items**

The Committee is recommended to pass the following resolution:
‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

21. **Disabled Parking Bays** – To receive a report from the Deputy Clerk and to consider disabled parking bay applications.
22. **Planning Enforcement** – To receive a report from the Deputy Clerk.
23. **Freedom of Information Requests** - To consider the councils response to recent vexatious and unreasonable requests.